User Guide for G.C.E (A/L) Examination -2026
Registration of Private Applicants

1. Log into the system by entering the NIC
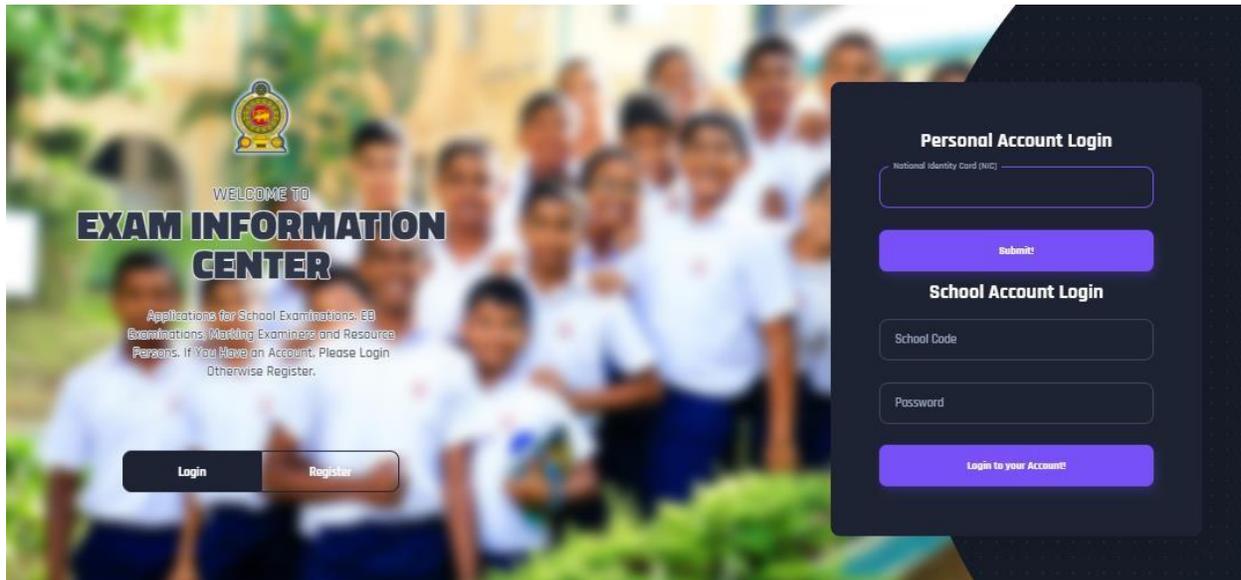   **url: https://onlineexams.gov.lk/eic/index.php**

Figure 1

❖ In Mobile View

If you are going through mobile phone switch into **Desktop site** to see the application as below.

Click this

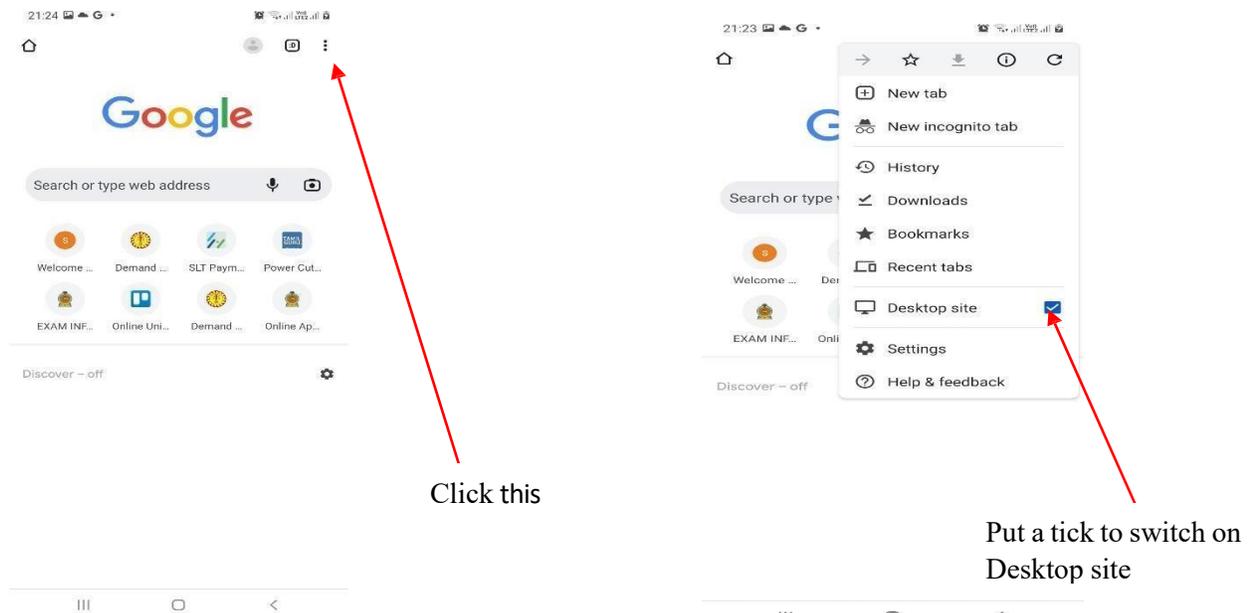Put a tick to switch on Desktop site
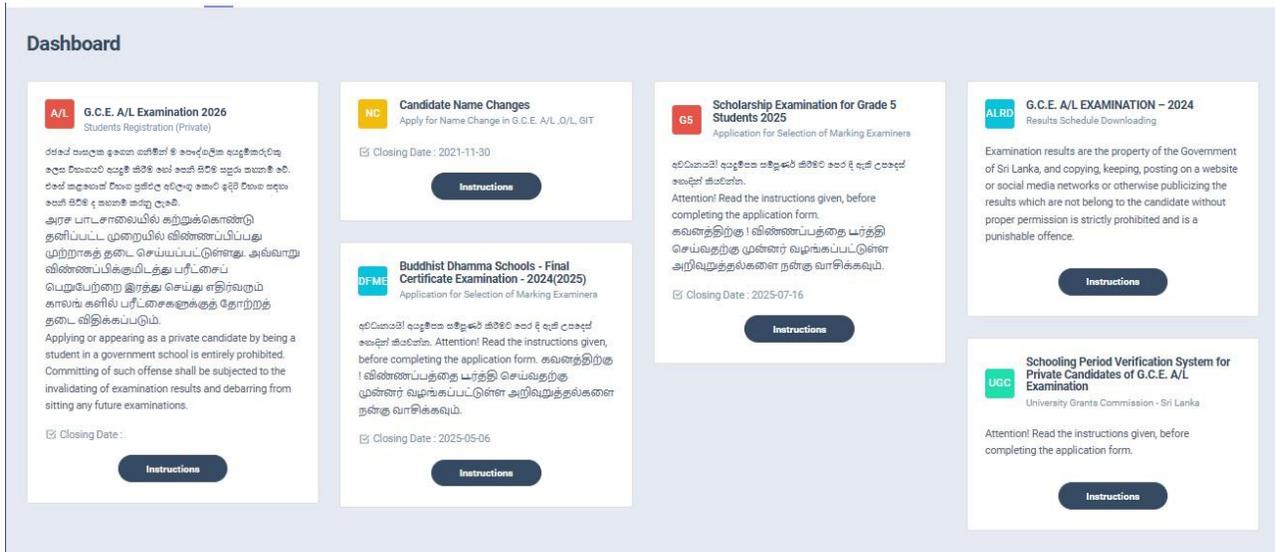
Figure 2

2. View the dashboard

Figure 3

Select the application of G.C.E A/L Examination 2026

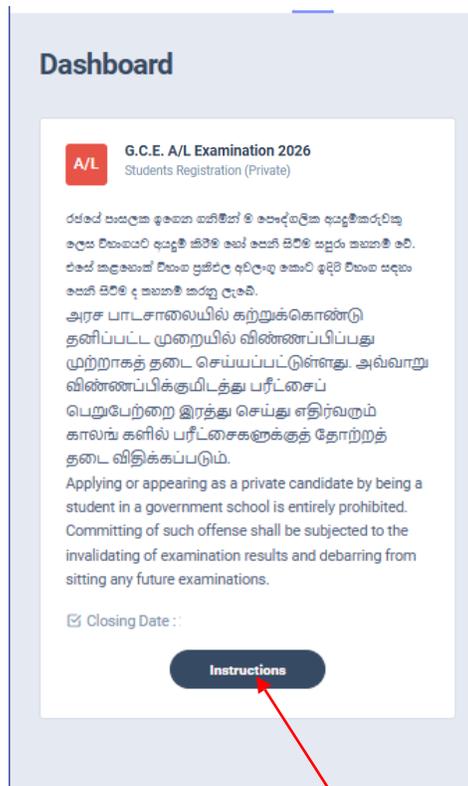*Figure 4*

Click this

3. Read the instructions and watch instructional video before filling the application
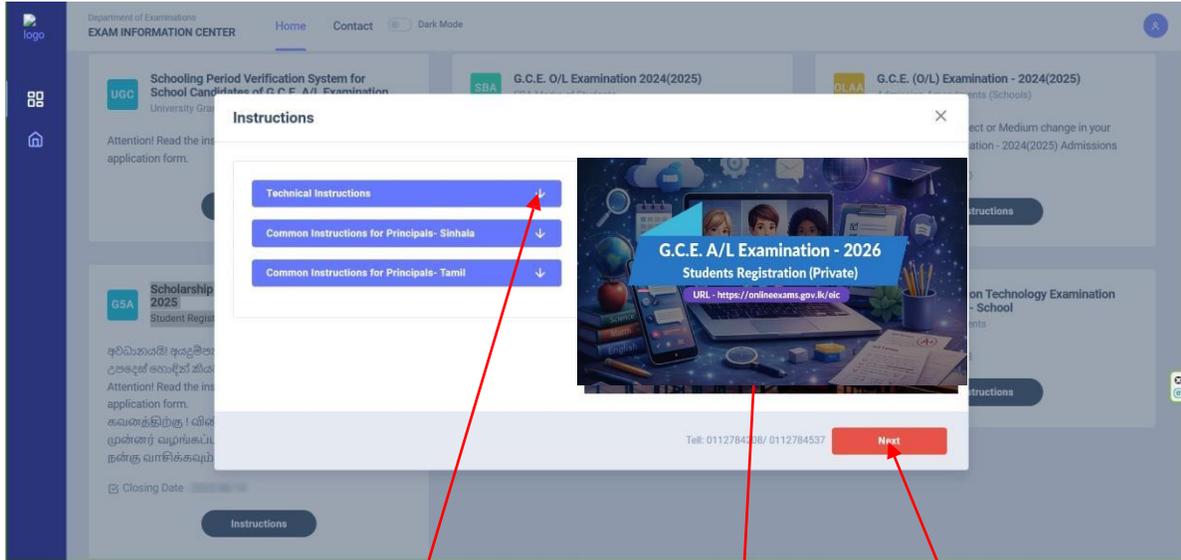
Then click next

Figure 5

Click this

Read Common Instructions

Watch the Video

4. Complete Step 1 - PERSONAL INFORMATION

Type the Date of Birth or Select from the calendar

Figure 6

5. Complete Step 2 - EXAM REQUEST

Figure 7

Select the Attempt Number

Select the District and Town you need

If you have any Special Education Needs select "Yes" and complete information, otherwise select "No"

Figure 8

Select the Disability type

Complete Step 3 - SUBJECT INFORMATION

Figure 9

Select the language medium of the exam

Select the subjects you need to apply

Select the Medium

Due Amount

Subject stream

This alert indicates that the entered date of birth does not meet the eligibility requirements for the A Level Examination. Please review your details and follow the instructions provided on the screen to proceed.

6. Check here
   ➢ Transaction Information
   ➢ Exam Application Summary.

   Any change can be done by clicking "Reset the Exam Application"

Figure 10

Due Amount for subjects you applied

Reset the Exam Application

Subject Information

Personal Information

7. If above application summary is correct now you can select a payment mode. After payment mode is selected, any change cannot be done to your application.

   There are **two** types of payment methods
   Select **only one** payment method to pay your Application fee.
   Before select the postal payment method watch the video "See how postal payment works" video

Figure 11

Guidance Video for
Postal Payment

Pay by Post Office

Credit/Debit Card Payment

I) **Pay by Credit/Debit card**

Enter your Credit/Debit card details and pay application fee.

Figure 12

II) **Pay by Post Office**

When you click the Postal payment you will receive a SMS (with the reference number) to your mobile and pop-up message will be displayed as below.
Read it and click ok.

Reference Number

AQH2Y7

Provide this reference number when paying to a post office

1.Go to a post office

2.Provide the details which we sent to your mobile and make the payment

3.Login to the system again or click the link in the end of the SMS

4. Download your application form.

OK

Figure 13

Click this
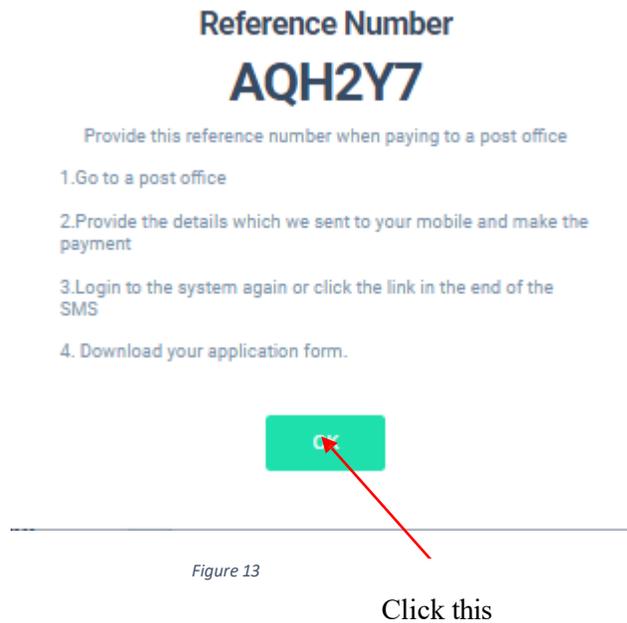
- Provide the reference number to the post office and pay the exam fees.
- You will receive a SMS mentioning that your postal payment is **successful**.
- After completing the postal payment, download the Application by Log in to your account.

8. After completing the payment, you can download your A/L exam 2026 Application

Click here to download the application

G.C.E. A/L Examination 2026 - Students Registration (Private)

NAME - Sachira | NIC - 198658403674

Transaction Info

Transaction ID:	ALP498574
Submitted At	202 57
Status	Postal Payment Successful
Order ID	AQH2Y7
Order Reference	
Paid Amount	400.00 LKR

Activity log

Download A/L exam 2024 Application

Exam Application Summary

Edit the Exam Application

Name	SAMMANI GOMAS
NIC	198658403674
Address	NO 336, 3RD LANE, THALANGAMA N, MATARA
Gender	F
Moblie	0719417759
Telephone (Home)	0719417759
Date of Birth	2006-12-14
Attempt	3
Special needs, visual impairment or any disability	YES (Hearing) Left hear
Town	Negambo
Exam Medium	Sinhala
Stream	Arts

#	Subject	Medium
1	(21) Economics	Sinhala
2	(16) Electrical, Electronic & Information Technology	Sinhala
3	(20) Information and Communication Technology	English
4	General English	English

Status of your payment

Figure 14

9. Print the application and follow the **"common instructions"**

Department of Examinations -Sri Lanka
GENERAL CERTIFICATE OF EDUCATION (ADVANCED LEVEL)
EXAMINATION - ▨▨▨
Application Form for Private Applicants

01. Town Selected to appear for the examination

| Town Selected | Battaramulla |
| Town No: | 11 |

000949

02. Full Name: (Full name according to the birth certificate)

03. Permanent address: Telephone No:

04. Date of birth

05. Medium of language: English

06. Subjects applied for the examination in the year 2025, Medium and Subject Numbers.:

Subject	Medium	Subject No
(i) (71) SINHALA		71
(ii) (29) COMMUNICATION & MEDIA STUDIES	ENGLISH	29
(iii) (45) BUDDHIST CIVILIZATION	ENGLISH	45	Stream : Arts
(iv) Common General Test	ENGLISH	YES
(v) General English		YES

07.

Total number of subjects applied   5

08. National Identity Card No:

09. Examination fees (LKR):   400.00   Payment Method: POST

Postal Payment Successful
Order ID :AU25GT

10. Gender: F

11. Attempt no: 2

Have any special education needs?   NO   Special Center:

Disability: More Information:

Figure 15

- For further details, contact;
  School Examinations Organization and Results Branch – 0112784537, 0112784208, 0112786616
  Email Address- gcealexam@gmail.com

- For more technical support contact;
  Online Branch -   0113671568, 0113661122
  Email Address- doeonlineexams@gmail.com