



VACANCY

Health System Enhancement Project – Additional Financing (ADB Funded) Ministry of Health and Mass Media

Asian Development Bank Funded Health System Enhancement Project – Additional Financing under the Ministry of Health & Mass Media, invites applications for the posts of Project Coordinator and Management Assistant on a full-time contract basis in the Project Management Unit (PMU) based in Colombo 08. Please note that the initial contract is for one year and is renewed based on performance/ and requirements. The total Project value is USD 123 Mn.

Position	Qualification	Salary Scale
Project Coordinator	<p>1) A Bachelor's Degree/ A qualification recognized by the University Grants Commission as an equivalent qualification to a degree in the relevant field.</p> <p style="text-align: center;">Or</p> <p>A certificate of proficiency not below than the NVQ Level 7 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.</p> <p style="text-align: center;">And</p> <p>At least 02 years of experience in the required area of specialization.</p> <p>2) A certificate of proficiency not below than the NVQ Level 6 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.</p> <p style="text-align: center;">And</p> <p>At least 05 years of experience in the required area of specialization.</p> <p>3) A certificate of Proficiency not below than the NVQ Level 5 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.</p> <p style="text-align: center;">And</p> <p>At least 08 years of experience in the required area of specialization.</p>	Category F in accordance with the Management Circular No. 02/2026 dated 28.03.2026.
Management Assistant	<ul style="list-style-type: none">Passed GCE O/L and GCE A/L, Experience in the use of computers and office software packages, Good in English and Prior working experience in a similar capacity and experience of working in projects will be an added qualification.	As per the Public Administration Circular No. 10/2025 dated 25.03.2025

Age Limit

Under 64 years 17.05.2026

Further details and the application form can be **downloaded** from <https://www.hsep.lk/>

Duly completed application (compulsory), together with detailed curriculum vitae supported by copies of educational and professional qualifications/experience and names of two non-related referees along with their contact details (telephone/fax/email) should be sent to reach the following address (email/post/by hand) on or before **17.05.2026** in a sealed envelope stating the specific position on the top left of the envelope. Please refer to the website for TOR. Applications sent after the closing date will be rejected.

**Address - Project Director
 Health System Enhancement Project
 3/19, Kynsey Road, Colombo 08**

Email - careers.hsep@gmail.com (for E - Submissions)

Telephone - +94 11 2 697 173/ +94 11 2 056 535

Fax - +94 11 2 697 163