

Vacancies in the National Dangerous Drugs Control Board

Applications are called from Sri Lankan citizens to fill the following vacancies in the National Dangerous Drugs Control Board.

Post	Number of vacancies
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Posts of Director

Director - Finance - (HM 1-1)	-01
Director – Preventive Education and Training - (HM 1-1)	-01
Director - Research - (HM 1-1)	-01

1. Posts of Director

1.1 Designation – Director Finance

Service Category – Senior Managerial - (HM 1-1)

Number of vacancies - 01

a. Qualifications

a.1 Qualifications for External Applicants (01 or 02 below)

Shall have obtained a degree in Finance/Accounting/Commerce recognized by the University Grants Commission.

or

Shall have obtained the membership of the Institute of Chartered Accountants of Sri Lanka or membership of the Chartered Institute of Management Accountants (CIMA) of the United Kingdom or membership of the Association of Chartered Certified Accountants (ACCA)

with

A postgraduate degree in a field of study relevant to the post, recognized by the University Grants Commission.

and

Shall have at least (13) (thirteen) years of experience in the relevant field at Managerial Level (MM 1-1) in the Government/ State Corporation/ Statutory Body/ Board/ Department or a recognized Private Institution, after obtaining the above-mentioned first degree.

02. Full Membership of the Institute of Chartered Accountants of Sri Lanka.

and

Shall have at least 13 (thirteen) years of experience in the relevant field in a post at Managerial Level (MM 1-1) in the Government/ State Corporation/ Statutory Body/ Board/

Department or a recognized Private Institution, after obtaining the above-mentioned first degree.

a.2 Internal Applicants

Shall have satisfied the above mentioned qualifications for external applicants.

or

Shall have completed a satisfactory service period of at least 03 (three) years in a post in Grade I in the relevant field in the Middle Management Service Category (MM 1-1) at the National Dangerous Drugs Control Board.

with

Postgraduate qualifications in the relevant field.

b. Age

Shall not be less than 35 years and not more than 55 years. The maximum age limit is not applicable to the internal applicants.

c. Salary code - HM 1-1

d. Monthly salary scale -

HM 1-1 M.S. Circular 01/2025 (Rs.140,640 - 15 x 4,100 - ₹. 202,140/-)
(Government approved allowances and privileges are entitled to this post in addition to the salary)

N.B. In addition, this post is entitled to official vehicle and fuel allowance will be provided as per Public Enterprises Circulars 1/2015 (i) and (ii). Further, the communication allowance will be provided as per Circular PED 2/2022 and the professional allowance will be provided as per Circular No. 01/2025.

1.2 Designation - Director (Preventive Education and Training)

Service Category – Senior Managerial - (HM 1-1)

Number of vacancies - 01

a. Qualifications

a.1 Qualifications for External Applicants

Shall have obtained a degree in a field of study related to Social Sciences recognized by the University Grants Commission

with

A postgraduate degree relevant to the scope of the post recognized by the University Grants Commission.

and

Shall have at least 13 (thirteen) years of experience in the relevant field in a post at Managerial Level (MM 1-1) in the Government, State Corporation, Statutory Body, Board,

Department or a recognized private institution, acquired after obtaining the above first degree.

**a.2 Qualifications for External Applicants
(01 or 02 below)**

1. Shall have satisfied the above mentioned qualifications for external applicants.

or

2. Shall have completed at least 03 (three) years of satisfactory service in the relevant field of study in Grade I of the Middle Management Service Category (MM 1-1) at the National Dangerous Drugs Control Board.

and

Shall have satisfied postgraduate qualifications in the relevant field

b. Age

Shall not be less than 35 years and not more than 55 years. The maximum age limit is not applicable to the internal applicants.

c. Salary code - HM 1-1

d. Monthly salary scale -

HM 1-1 M.S. Circular 01/2025 (Rs.140,640 - 15 x 4,100 - ₺. 202,140/-) (Government approved allowances and privileges are entitled to this post in addition to the salary)

N.B. In addition, this post is entitled to official vehicle and fuel allowance will be provided as per Public Enterprises Circulars 1/2015 (i) and (ii). Further, the communication allowance will be provided as per Circular PED 2/2022 and the professional allowance will be provided as per Circular No. 5/2017.

**1.3 Designation – Director - Research
Service Category – Senior Managerial - HM 1-1
Number of vacancies - 01**

a. Qualifications

a.1 Qualifications for External Applicants

Shall have obtained a degree in Sociology/Criminology/Community Work/ Statistics/ Chemistry/ Information Technology recognized by the University Grants Commission.

with

A postgraduate degree relevant to the scope of the post recognized by the University Grants Commission.

and

Shall have at least 13 (thirteen) years of experience in the relevant field in a post at Managerial Level (MM 1-1) in the Government, State Corporation, Statutory Body, Board, Department or a recognized private institution, acquired after obtaining the above first degree.

**a.2 Qualifications for External Applicants
(01 or 02 below)**

1. Shall have satisfied the above mentioned qualifications for external applicants.

or

2. Shall have completed at least 03 (three) years of satisfactory service in the relevant field of study in Grade I of the Middle Management Service Category (MM 1-1) at the National Dangerous Drugs Control Board.

with

A postgraduate degree in the relevant field.

b. Age

Shall not be less than 35 years and not more than 55 years. The maximum age limit is not applicable to the internal applicants.

c. Salary code - HM 1-1

d. Monthly salary scale -

HM 1-1 M.S. Circular 01/2025 (Rs.140,640 - 15 x 4,100 - Rs. 202,140/-)
(Government approved allowances and privileges are entitled to this post in addition to the salary)

N.B. In addition, this post is entitled to official vehicle and fuel allowance will be provided as per Public Enterprises Circulars 1/2015 (i) and (ii). Further, the communication allowance will be provided as per Circular PED 2/2022 and the professional allowance will be provided as per Circular No. 5/2017.

General matters pertaining to this post:

Every applicant must be a Sri Lankan citizen and of excellent character with physical and mental fitness suitable for performing the duties assigned to the post as well as serving in any part of the island.

Qualifications must be satisfied in every aspect as at the closing date of applications.

Medium to be used in the applications

Every applicant must complete their application strictly in English medium. Applicants must visit the official website of the National Dangerous Drugs Control Board www.nddcb.gov.lk

and perfect the application as per the instructions given under "Careers" (<https://www.nddcb.gov.lk/sinhala/careers.php>) and submit the application. Then the copy of the same must be downloaded and the original receipt of payment of the application fee must be attached to the hard copy and sent it along with photocopies of certificates relevant to the post you apply for, by registered post.

Method of Recruitment

Recruitments will be made on the results of a written competitive examination and / or a structured interview determined by the recruiting authority

Nature of Appointment

This is a permanent post and it is entitled to Employees Provident Fund and Employees Trust Fund.

Application Fee

Only external applicants should pay an application fee of Rs.500/- to be credited to the account number 00001643 maintained at the Corporate Branch of Bank of Ceylon under the name of "National Dangerous Drugs Control Board" from any Bank of Ceylon branch and keep a copy of the deposit slip with them and send the original deposit slip along with the application. Application fee is non-refundable.

Downloaded applications (The post applied for should be clearly mentioned in the top left hand corner of the envelope containing the application) should be sent to the "Chairman, National Dangerous Drugs Control Board, No. 383, Kotte Road, Rajagiriya" on or before **31.07.2026** by Registered Post. Applicants who are employed in State Corporations or Statutory Boards should send their applications through the relevant Heads of Institutions/ Departments.

Applications of which the relevant qualifications have not been satisfied as at the closing date of applications/incomplete applications/ applications to which the original receipt of payment is not attached / other applications except the downloaded applications and the applications received after the closing date will be rejected.

Decisions made by the Board with regard to recruitments will be final.

**Chairman
National Dangerous Drugs Control Board
383, Kotte Road,
Rajagiriya.**

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